

# Curriculum and Standards Committee

## Membership

- The committee shall consist of 6 members of the governing body. The head teacher is an *ex officio* member of the committee.
- The committee will elect a chairman from within its own membership.
- Non-voting participants may be invited to meetings by the committee as and when required.
- The committee shall have such associate members, non-voting, as the governing body shall appoint. The committee may make recommendations for these appointments.
- The membership of the committee will be reviewed and determined annually by the governing body.
- The governing body will appoint a clerk to the committee, who will not be a governor.

## Quorum

- The quorum shall be a minimum of 4 governors including the headteacher, but excluding any associate members.

## Meetings

- The clerk to the committee shall be responsible for convening meetings of the committee. Procedures of any meeting held must be minuted and those minutes presented to the next meeting of the governing body.
- The committee shall meet at least once each term and otherwise as required.

## Responsibilities

- The main function of the committee is to monitor and evaluate the standards and achievement of the school and the quality of all education provided.
- In particular, the committee will:
  1. To ensure targets are set and monitor pupil progress in relation to those targets and with specific reference to particular groups.
  2. To receive and critically review information relating to school and pupil performance (Eg Lancashire School Improvement Profile and RAISE online)
  3. To provide guidance and assistance to the HT and Governing Body in all matters relating to pupils and current trends within the curriculum and to ensure that a broad and balanced curriculum is provided.
  4. To review the aims of the school curriculum in relation to the current statutory requirements and the curriculums for Religious Education, Collective Worship, and Sex Education in line with our diocesan guidelines.
  5. To be informed about assessment procedures, reports and appropriate communications with parents.
  6. To monitor the impact of curriculum policies and planning on students' learning, and ensure the curriculum meets statutory requirements including those for reporting pupil progress.
  7. To prepare or review any curriculum policy document which is the responsibility of the governing body.
  8. In relation to the curriculum, consider and make contributions to the School Improvement Plan.

9. To receive regular reports from the headteacher on the quality of teaching and learning and the impact of improvement strategies.
10. To ensure that Special Needs are met for every child.
11. To ensure members of the committee and other governors have a clear understanding of the vision and aims and strengths and weaknesses of the school so they can actively contribute to the completion of the Self-Evaluation Form (SEF).
12. To receive reports about the curriculum from subject leaders as appropriate
13. To contribute to the preparation of any appropriate action or development plans.
14. To ensure the school meets all statutory duties with regard to child protection and safeguarding.
15. To be mindful of the Equality Act.

#### Terms of reference review

The Committee is responsible for the annual review of the Terms of Reference in the summer term for approval by the Governing Body at the start of the academic year (Autumn term) or earlier.

Signed: *CAlder* (Chair of Governors)

Date: Autumn 2023