

**Ellel St. John's Primary C of E Primary School**  
**Photograph Consent form**



Name of child: \_\_\_\_\_

Occasionally, we may take photographs of the children at our school. We use these images as part of our school displays and sometimes in other printed publications. We will also use them on our school website and, soon to be launched, Facebook page.

If we use photographs of individual pupils, we will not use the name of that child in the accompanying text or photo caption. If we name a pupil in the text, we will not use a photograph of that child to accompany the article. If a child has won an award and the parent would like the name of their child to accompany their picture we will obtain permission from the parent before using the image.

From time to time, our school may be visited by the media who will take photographs or film footage of a high profile event. Children may appear in these images, which will sometimes be published in local or national newspapers.

To comply with the General Data Protection Regulation 2016, we need your permission before we can photograph or make any recordings of your child. Please answer the questions below, then sign and date the form where shown and return the completed form to the school.

*Please circle your answer*

I give permission for my child's photograph to be used within school for display purposes. Yes / No

I give my permission for my child's image to be used in the EYFS Learning Journeys. Yes / No

I give permission for my child's photograph to be used in other printed publications, such as the school prospectus. Yes / No

I give permission for my child's image to be used on our website. Yes / No

I give permission for my child's image to be used on the school's social media site. Yes / No

I give permission for my child to appear in the media. Yes / No

I give permission for my child to have a school photograph taken. I understand this printed/digital photograph can be purchased by parents. Yes / No

I have read and understood the conditions of use on the back of this form.

Parent/guardian signature \_\_\_\_\_ Date: \_\_\_\_\_

Please print name \_\_\_\_\_

## **Conditions of use**

We will not re-use any photographs or recordings a year after your child leaves this school, however historic photographs may remain on our school website and social media feeds.

We will not use the personal details or full names (which means first name and surname) of any child or adult in a photographic image or video, on our website, on our social media platforms in our school prospectus or in any of our other printed publications.

If we use photographs of individual pupils, we will not use the name of that child in the accompanying text or photo caption.

If we name a pupil in the text, we will not use an individual photograph of that child to accompany the article.

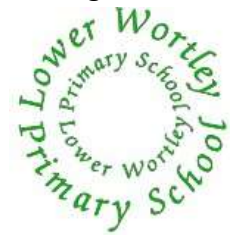
We may include pictures of pupils and teachers that have been drawn by the pupils.

We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.

## **Internet Use**

### **How the Internet will be used by Year Group**

Reception	Only access web based programs approved by the teacher.
Year 1 & 2	Access web based programs approved by the teacher. Open a link provided by the teacher to access and navigate learning website.
Year 3, 4, 5 and 6	Access web based programs approved by the teacher. Input and open web addresses approved by the teacher. Use school email to send and receive messages to/from people approved by the teacher Use web search engines to find and open websites linked to learning.



### **Rules for Responsible Internet Use in School.**

The school has installed computers and devices with Internet access to help our learning. These rules will help keep us safe and help us to be fair to others.

#### **Using the computers:**

- I will only access the computer system with the login and password I have been given.
- I will not access other people's files.
- I will not bring in memory sticks or devices from outside school and try to use them on the school premises.

#### **Using the Internet**

- I will ask permission from a teacher before using the Internet.
- I will report any unpleasant material to my teacher immediately because this will help protect other pupils and myself.
- I understand that the school monitor, filter and check my computer files and Internet sites I visit.
- I will not complete and send forms without permission from my teacher.
- I will not give my full name, my home address or telephone number when completing forms.

#### **Using E-Mail**

- I will ask permission from a teacher before checking the e-mail.
- I will immediately report any unpleasant messages sent to me because this would help protect other pupils and myself.
- I understand that e-mail messages I receive or send may be read by others.
- The messages I send will be polite and responsible.
- I will only e-mail people I know, or my teacher has approved.
- I will only send an e-mail when it has been checked by a teacher.
- I will not give my full name, my home address or telephone number.
- I will not use e-mail to arrange to meet someone outside school hours.

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I have read the rules for Responsible Internet Use with my child.

I give permission for access to the Internet on the terms set out in the enclosed letter for the duration that my child attends Lower Wortley Primary School.

I consent to the monitoring and auditing of my child's mail and Internet Access.

I have shared this information with my child and will remind them of responsible Internet use throughout their time at school.

Name of Pupil \_\_\_\_\_

Signed \_\_\_\_\_ Parent/Guardian      Date \_\_\_\_\_